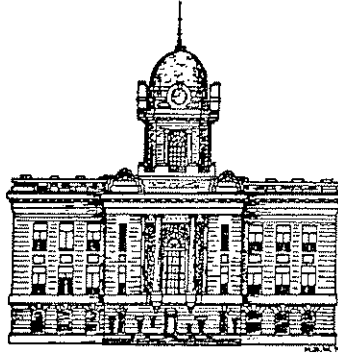


Jasper County, Iowa

John Parsons

Dennis Stevenson

Rick Tiedje



Board of Supervisors

Courthouse

PO Box 944

Newton IA 50208

Phone 641-792-7016

Fax 641-792-1053

JASPER COUNTY BOARD OF SUPERVISORS AGENDA

www.co.jasper.ia.us

January 4, 2010

Monday

9:30 a.m.

- Item 1 **Board of Supervisors**
 - a) Organization of Board
 - b) Resolution setting Board meetings
 - c) Designation of official newspapers requested by Diamond Trail News, Jasper County Tribune, Newton Daily News & Prairie City News

- Item 2 **Public hearing – 1st reading of Ordinance #58-establishing, in the unincorporated areas of Jasper County, a partial exemption from property tax of the actual value added to industrial real estate by the new construction of industrial real estate, research service facilities, warehouses and distribution centers**

- Item 3 **Jasper County Economic Development - Craig Hamilton**
 - a) Request for 2nd half FY09/10 allocation

- Item 4 **Human Resources – Dennis Simon**
 - a) Employee hiring resolution
 - b) New position resolution for two part time jailers
 - c) New position resolution for permanent part-time custodian
 - d) New position resolution for permanent full-time Geographic Information System (GIS) director
 - e) Job description for Geographic Information System (GIS) director
 - f) Inclement Weather Policy resolution

- Item 5 **Fore Seasons Golf Practice Facility – liquor license**

- Item 6 **Approval of Board of Supervisors minutes for 12/18/2009 & 12/22/2009**

- Item 7 **Board appointments**

PUBLIC INPUT & COMMENTS

RESOLUTION 10-01

The Board shall hold its first meeting of each year on the first day in January which is not a Saturday, Sunday or holiday and all subsequent meetings of the Board shall be scheduled and conducted in compliance with Chapter 21.

The Board of Supervisors will meet the first four Tuesdays of the month, when possible, at 9:30 a.m. in the Board of Supervisors room.

The Board of Supervisors Office will be located in Room #203 of the Jasper County Courthouse.

Passed this 4th day of January, 2010.

Chairman of the Board

Attest:

Dennis K. Parrott/Auditor

DIAMOND TRAIL NEWS

December 16, 2009

Jasper County Auditor's Office
Box 944
Newton, IA 50208

Jasper County Board of Supervisors:

Please consider this letter as an application to continue our status as an official legal newspaper for Jasper County during 2010.

The *Diamond Trail News* continues to hold a strong subscribership throughout Jasper County and surrounding communities and offers an appropriate forum for the presentation of public information so needed by the community. We currently have 645 in county paid subscriptions of within Jasper County and we also sell 200 papers weekly in Jasper County through our vendor locations for a total of 845 papers being distributed in Jasper County. There are only two other newspapers in Jasper County that cover Jasper County better than we do as the Iowa Newspaper Association states in their newest printed directory, Colfax and Newton. We also have introduced the school and newspaper partnership. What that is, we have found a sponsor to purchase newspapers for our area schools that the teachers use to teach from and having the Jasper County legals is a great teaching point. I feel that getting the legals of Jasper County is a great asset to our readers and would appreciate the opportunity to continue to do so. We continue to grow our subscriber list every day and are striving to reach every home possible in Jasper County in the year 2010 with more sample issues and free papers throughout 2010.

If you have any questions or require any further action on our part, please feel free to call.

Thank you.

Sincerely,

Amber Vander Linden
Owner, Publisher, Editor

“Your Community Newspaper”

Jasper County TRIBUNE

LETTER OF INTENT

December 14, 2009

Jasper County Board of Supervisors

Dear Sirs,

The Jasper County Tribune would like to again request to be designated an official county newspaper for the year 2010.

Sincerely,



Allyn J. Arthur
Publisher

2009 DEC 14 AM 10:21
JASPER COUNTY AUDITOR

FILED

2009 DEC 14 AM 10:21

NPC

NEWS PRINTING COMPANY

Publishers of The Newton Daily News & Jasper County Advertiser
• Commercial Printers • Designers

December 22, 2009

To Whom it May Concern,

The Newton Daily News respectfully requests to be designated an official county newspaper of Jasper County for 2010.

Andy Karr



Editor

PRAIRIE CITY NEWS

PO BOX 249 108 E. Jefferson St. PRAIRIE CITY, IA 50228
P: 515-994- 2349 F: 515-994-3169 E: prairiecitenews@aol.com
Criste & Peter Scarnati

December 3, 2009

Mr. Rick Tiedje, Chairman
Mr. John Parsons
Mr. Dennis Stevenson
Jasper County Board of Supervisors
Jasper County Courthouse, Rm. 203
101 1st Street North
Newton, IA 50208

Dear Sirs:

Pursuant to Title IX Iowa Code, Chapter 349, Section 4, I would like to take this opportunity to officially apply for the *Prairie City News* to be selected as an official publication for Jasper County as set forth in the above referenced Code.

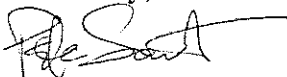
I believe the *Prairie City News* currently has the second most in-county subscribers among the newspaper publications in Jasper County. This would satisfy the criteria needed for the *Prairie City News* to be selected as an official county publication as outlined in Iowa Code 349, Sections 2 and 3.

Should you receive more than three applicants for official publication status, I will have the necessary prepared subscriber list, and will deliver same at your request, as outlined in Iowa Code, Chapter 349, Sections 5 & 7, to assist in the selection process.

I look forward to continuing to serve the readers of the *Prairie City News* as well as working with Jasper County as an official county publication, if so selected. Should you need to contact me about this matter, I can be reached at the above address and phone number.

Thank you for your consideration in this matter.

Sincerely,



Peter Scarnati
Publisher
Prairie City News

1ST Reading

Jasper County Ordinance Number 58

AN ORDINANCE ESTABLISHING, IN THE UNINCORPORATED AREAS OF JASPER COUNTY, A PARTIAL EXEMPTION FROM PROPERTY TAX OF THE ACTUAL VALUE ADDED TO INDUSTRIAL REAL ESTATE BY THE NEW CONSTRUCTION OF INDUSTRIAL REAL ESTATE, RESEARCH SERVICE FACILITIES, WAREHOUSES AND DISTRIBUTION CENTERS.

BE IT ENACTED BY THE BOARD OF SUPERVISORS OF JASPER COUNTY, IOWA:

Section 1: Industrial Property Actual Value Added Exemption:

1a. As provided by Iowa Code Chapter 427B there is established in the unincorporated areas of Jasper County, Iowa, a partial exemption from property tax of the actual value added to industrial real estate by the construction of industrial real estate, research service facilities, warehouses, and distribution centers.

1b. New construction shall not include reconstruction of existing buildings unless special circumstances such as economic obsolescence, receive prior approval from the County upon the recommendation of the Iowa Department of Economic Development.

1c. The schedule for exemption shall be as provided by Chapter 427B, which is:
For the first year: 75% exemption of added taxable value,
For the second year: 60% exemption,
For the third year: 45% exemption,
For the fourth year: 30% exemption,
For the fifth year: 15% exemption.

1d. The ordinance shall remain in effect until repealed and can be repealed at any time. However, all existing exemptions shall continue until their expiration.

1e. All applicable provisions of the appropriate sections of Iowa Code chapter 427B, and as such may be from time to time amended, are hereby adopted by reference.

Section 2: Effective Date. This ordinance shall be in effect not less than thirty days following a public hearing and after its final passage, approval, and publication as provided by law.

Passed and approved this _____ day of _____, 2010

Dennis K Parrott/ Jasper County Auditor

Chairman / Jasper County
Board of Supervisors

seal



December 30, 2009

Rick Tiedje, Chairman
Jasper County Board of Supervisors
Jasper County Court House
Newton, IA 50208

Dear Rick:

On behalf of the Jasper County Economic Development Corporation (JEDCO), I respectfully request funding for the second half of FY 2009-2010 in the amount of \$34,250.00.

Thank you for the continued support of JEDCO by the Board of Supervisors.

Sincerely,

A handwritten signature in black ink, appearing to read "Craig Hamilton", is written over a faint, larger version of the same signature.

Craig Hamilton
Executive Director

Resolution 10-

WHEREAS, a position vacancy has been approved for the following appointment by the Board of Supervisors through the Personnel Requisition Process.

NOW, THEREFORE BE IT RESOLVED that the Board of Supervisors approves and certifies the following appointment to the Auditor for payroll implementation:

<u>DEPARTMENT</u>	<u>POSITION</u>	<u>EMPLOYEE</u>	<u>PAY RATE</u>	<u>RANGE/STEP</u>	<u>EFFECTIVE DATE</u>
Secondary Roads	Temp. PT Snow Plow Driver	Terry Gragg	\$15.42	Range 40 Step 4	1/4/10

Temporary part-time positions for snow plow operator will be scheduled to start on January 4, 2010 thru April 30, 2010. These positions will receive no benefits or pay increases.

Resolution adopted this 4th day of January, 2010

Chairman

Attest:

Dennis Parrott, Auditor

RECORDED IN BOARD OF SUPERVISORS MINUTES
BOOK 20 1/4/2010 PAGE

Resolution 10-

WHEREAS, The Jasper County Sheriff has the need for and has requested that the Board of Supervisors create two permanent part-time jailer positions

NOW, THEREFORE BE IT RESOLVED that the Jasper County Board of Supervisors shall create the two positions of permanent part-time jailer effective immediately.

A hiring resolution will be presented to the Board of Supervisors to fill the positions and set the level of pay.

Resolution adopted this 4th day of January, 2010.

Chairman

Attest:

Dennis Parrott, Auditor

RECORDED IN BOARD OF SUPERVISORS MINUTES

BOOK 20

1/4/2010

PAGE

Resolution 10-

WHEREAS, the Jasper County Maintenance Department has the need for and has requested the Board of Supervisors create a permanent part-time custodian position.

NOW, THEREFORE BE IT RESOLVED that the Jasper County Board of Supervisors shall create the position of permanent part-time custodian effective immediately.

A hiring resolution will be presented to the Jasper County Board of Supervisors to fill the position and set the level of pay.

Resolution adopted this 4th day of January, 2010

Chairman

Attest:

Dennis Parrott, Auditor

Resolution 10-

WHEREAS, the Jasper County Geographic Information System (GIS) Department has the need for and has requested the Board of Supervisors create a permanent full-time GIS Director position.

NOW, THEREFORE BE IT RESOLVED that the Jasper County Board of Supervisors shall create the position of permanent full-time GIS Director effective immediately.

A hiring resolution will be presented to the Jasper County Board of Supervisors to fill the position and set the level of pay.

Resolution adopted this 4th day of January, 2010

Chairman

Attest:

Dennis Parrott, Auditor

Resolution 10 – Jasper County Inclement Weather Policy

Because Jasper County serves the citizens of the county, the courthouse will always remain open. In extreme circumstances, however, the Board of Supervisors or a designated committee may determine that it is necessary to close the courthouse or other county offices / facilities. If an employee's office is closed by the County (not the Dept Head or Elected Official), then full time employees will be paid for hours lost due to the closing of the office.

In case of a severe snow storm (blizzard conditions as determined by the National Weather Service), or other severe weather conditions, such as a tornado or flooding conditions, the following policy will be in effect for non-exempt employees:

1. If an employee is unable to get work, he/she will be allowed to charge such an absence to vacation or compensatory time provided he/she has the accumulated time. If no paid time is available, the employee may choose to take the time off without pay with the department head approval.
2. In the event a severe snow storm, or other severe weather conditions, should occur the day before or on the day after one of the observed holidays, holiday pay would be paid to all eligible employees, whether or not they worked the day before or the day after the holiday. Other disqualifying absences would eliminate the employee from holiday pay.
3. An employee may request to leave work early because of blizzard conditions or other severe weather conditions. If the request is approved, the employee may use accumulated compensatory time or vacation. If no paid time is available, the employee may choose to take the time off without pay with department head's or elected official's approval.
4. Benefits accumulation and eligibility will not be effected (during inclement weather situations) if an employee chooses to take time off without pay. This will only pertain to periods of time less than one week. Extended periods of time will be reviewed on a per case basis.
5. Employees in departments that serve the public during severe weather (including departments that provide snow removal and law enforcement services) are expected to report to work during severe weather conditions.
6. Employee notification and public service announcements will be broadcast on the local radio stations: KCOB 95.9 FM or 1280 AM.

Approved this _____ day of _____, 2010

Chairman

Attest:

Dennis K. Parrott, Jasper County Auditor

December 18, 2009

Friday, December 18, 2009 the Jasper County Board of Supervisors met in special session at 1 p.m.. with Supervisors Tiedje, Parsons and Stevenson present and accounted for; Chairman Tiedje presiding.

The purpose of the special Board meeting was to interview a candidate for the soon to be vacant County Engineer's position.

Candidate Russell A. Stutt introduced himself to the Board. Chairman Tiedje explained to Stutt that according to Iowa Code Section 21.5(i) he could choose to have his interview in either open or closed session. Stutt told the Board that he would like to have his interview in closed session.

Motion by Parsons, seconded by Stevenson to enter into closed session in accordance with Iowa Code Section 21.5(i) "to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and the individuals requests the closed session:".

YEA: STEVENSON, PARSONS, TIEDJE

The Board reentered into regular session at 1:50 p.m.

Motion by Parsons, seconded by Tiedje to adjourn the December 18, 2009 special session of the Board of Supervisors.

YEA: PARSONS, TIEDJE

Dennis K. Parrott/Auditor

Rick Tiedje/Chairman

December 22, 2009

Tuesday, December 22, 2009 the Jasper County Board of Supervisors met in regular session at 9:30 a.m. with Supervisors Tiedje, Parsons and Stevenson present and accounted for; Chairman Tiedje presiding.

County Attorney, Mike Jacobsen, presented to the Board quotes for the purchase of a computer server for the County Attorney's Office and they are as follows:

CDW-G	\$17,226.28
Embark IT	\$16,987.01
Softchoice Corp	\$19,268.01

Motion by Parsons, seconded by Stevenson to approve the low bid submitted by Embark IT at \$16,987.01 to purchase a computer server for the County Attorney's Office.

YEA: STEVENSON, PARSONS TIEDJE

Human Resources Director, Dennis Simon, asked the Board to approve the hiring of a Congregate Meals part time delivery driver and an Assistant Director for the Buildings & Grounds Department.

Motion by Stevenson, seconded by Parsons to adopt Resolution 09-59 to certify the following appointment to the Auditor for payroll purposes:

<u>DEPARTMENT</u>	<u>POSITION</u>	<u>EMPLOYEE</u>	<u>PAY RATE</u>	<u>RANGE/STEP</u>	<u>EFFECTIVE DATE</u>
Congregate Meals	Part-time	Arthur	\$7.97	Hire in	12/22/09
	Delivery Driver	Van Ryswyk			

YEA: PARSONS, STEVENSON, TIDEJE

A complete copy of the resolution on file in the Office of the Jasper County Auditor.

Motion by Parsons and seconded by Stevenson to adopt Hiring Resolution 09-60 to certify the following appointment to the Auditor for payroll purposes, effective December 19, 2009:

<u>DEPARTMENT</u>	<u>POSITION</u>	<u>EMPLOYEE</u>	<u>PAY RATE</u>	<u>RANGE/STEP</u>	<u>EFFECTIVE DATE</u>
Maintenance	Assistant Director of Buildings and Grounds	Jerry Chandler	\$40,115.00	Range 13 SE Step 1	12/22/09 (Changed to 12/19/09)

YEA: STEVENSON, TIEDJE, PARSONS

A complete copy of the resolution on file in the Office of the Jasper County Auditor.

Motion by Stevenson, seconded by Parsons to set public hearings for the readings of Ordinance #58 establishing, in the unincorporated areas of Jasper County, a partial exemption from property tax of the actual value added to industrial real estate by the new construction of industrial real estate, research service facilities, warehouses and distribution centers for 01/04/2010, 01/12/2010 and 01/19/2010 at 9:30 a.m. in the Board of Supervisors Room in the Jasper County Courthouse.

YEA: PARSONS, STEVENSON, TIEDJE

Motion by Stevenson, seconded by Parsons to approve a 28E Agreement between Jasper County and the Central Iowa Juvenile Detention Center whose members include the following counties:
Boone, Calhoun, Hardin, Hamilton, Story, Webster, Marshall, Winnebago, Greene, Tama, Poweshiek, Jasper, Hancock, Humboldt, Kossuth, Iowa, Buena Vista, Palo Alto, Floyd and Wright.

The purpose of the 28E Agreement is to provide Juvenile Justice and Social Services.

YEA: PARSONS, STEVENSON, TIEDJE

Motion by Parsons, seconded by Stevenson to approve liquor licenses for the Westwood Municipal Golf Course and the Izaak Walton League.

YEA: STEVENSON, PARSONS, TIEDJE

Motion by Stevenson, seconded by Parsons to approve Board of Supervisors minutes for December 15, 2009.

YEA: PARSONS, STEVENSON, TIEDJE

There were no Board appointments made.

Motion by Stevenson seconded by Parsons to adjourn the Tuesday, December 22, 2009 Board of Supervisors meeting.

YEA: PARSONS, TIEDJE, STEVENSON

Dennis K. Parrott/Auditor Rick Tiedje/Chairman

Board Appointments:

Every year the Jasper County Board of Supervisors appoint numerous county residents to various boards, commissions, committees and councils. The Supervisors are always looking for qualified and interested people to serve. The Board welcomes all people without regard to age, sex, ethnicity or place of residence in the county to apply for an appointment. Below you will find a listing of the boards, commissions, committees and councils to which the Supervisors make appointments. If you are interested in serving please contact one of the County Supervisors or the County Auditor's Office for an application. All applications will be kept on file and when a vacancy occurs the Supervisors will consider your application. The Board of Supervisors make every effort to comply with Iowa Code Section 69.16A providing for gender balance on local boards, commissions, committees and councils.

Aging Resources of Central Iowa
 Animal Control and Welfare Board
 Animal Rescue League & Humane Society
 Assessor's Conference & Board of Review
 Cemetery Commission
 Central Iowa Juvenile Detention
 Central Iowa Regional Housing Authority
 Central Iowa Regional Transportation Planning Alliance
 Central Iowa Tourism
 Civil Service Commission
 Compensation Board
 Compensation Commission
 Conservation Board
 Des Moines Recreational River & Greenbelt Advisory Council
 DHS - Ames Service Area advisory Board
 DHS - Decategorization Board
 Emergency Management Commission
 Empowerment Board
 Enhanced E911 Service Board
 Enterprise Zone Commission
 Fifth Judicial District
 Fire Districts
 Grinnell Airport Zoning Commission
 Health Board
 Heartland RC&D
 Heart of Iowa Regional Transit Authority
 Jasper County Economic Development Corporation
 Library Board
 Magistrate Appointing Commission
 Mid Iowa Development
 Newton Transformation Council
 Red Rock Community Action Program
 Veteran's Affairs Commission
 Zoning Board of Adjustment
 Zoning Commission Members

**APPLICATION for APPOINTMENT to a
BOARD, COMMISSION, COMMITTEE or COUNCIL**

Name: _____

Address: _____

Telephone Number: _____

Male _____ Female _____

Boards, Commissions, Committees or Councils that you would like to
be appointed to.

Today's date: _____

The Jasper County Supervisors encourage all people without regard to age, sex, ethnicity or place of residence in the county to apply and makes every effort to comply with Iowa Code Section 69.16A providing for gender balance on local boards, commissions, committees and councils.