

Permit Number \_\_\_\_\_

Permit Fee \$50.00  
Received \_\_\_\_\_

### JASPER COUNTY HIGHWAY DEPARTMENT

Application for permit to construct Entrance from  
Private property to County Road

Application of \_\_\_\_\_ Phone No. H \_\_\_\_\_ W \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_, 20 \_\_\_\_\_

Jasper County Secondary Road Department  
910 N 11<sup>th</sup> Ave E  
Newton, IA 50208

(FOR OFFICE USE ONLY)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Gentlemen:

Permission is hereby requested for the construction of entrance from right-of-way to county road traveled way, including drainage structure thereunder.

Proposed entrance is located as follows: \_\_\_\_\_

SKETCH OR PLAN OF ENTRANCE AS PROPOSED TO BE CONSTRUCTED IS SHOWN ON THE BACK OF THIS APPLICATION

Proposed Contractor \_\_\_\_\_

Pipe Size (to be determined by county) \_\_\_\_\_

Pipe Type: New Galvanized 16 Gage Steel Corrugated Riveted Pipe (Required on all hard surface Roads) will be maintained by the County.  
New Double Wall Polyvinyl Pipe (Optional on granular surfaced roads).The County will not maintain polyvinyl pipe.

The applicant agrees that if granted a permit to perform the above described work, the following stipulations shall govern:

1. That the proposed entrance, including drainage structure shall be constructed by the applicant at his expense, in accordance with the plan attached hereto, and in conformance with the field and driveway policy. Nothing in this stipulation however shall preclude the County Highway Department from entering upon said entrance on highway right-of-way and performing necessary maintenance for the protection of the highway.
2. The construction of proposed entrance shall be completed by the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.  
If not constructed by this date please notify the County Engineer's Office.
3. That during the construction of said entrance the applicant shall take all reasonable precautions to protect and safeguard the lives and property of any person and shall save Jasper County and its Board of Supervisors harmless of any damage of loses that may be sustained by any person on account of such construction
4. That the construction, of said entrance shall be carried on in such a way as to not interfere with, or interrupt traffic on said highway.
5. That the applicant agrees to give the Jasper County Highway Department forty-eight hours' notice of its intention to start construction on the highway right-of-way. Said notice shall be made in writing to the County Engineer.
6. That this permit is subject to any laws, now in effect, or any laws, which may be hereafter enacted.
7. That this permit is subject to all the rules and regulation of the Jasper County Board of Supervisors, and to revocation by the said board at any time, when in the judgment of the board it is necessary in the improvement or maintenance of the highway or for other reasonable cause.

### RECOMMENDED FOR APPROVAL

\_\_\_\_\_

SIGNED \_\_\_\_\_  
Name of Applicant

Date Permit Granted \_\_\_\_\_, 20 \_\_\_\_\_

By \_\_\_\_\_  
Title

(Application and sketch must be filed with Jasper County Engineer, Newton, IA, for each individual entrance on County Highway right-of-way.)

Revision 1 to Resolution 96-7  
**Field Entrance and Driveway Policy**

Be it resolved by the Board of Supervisors of Jasper County that effective the 21<sup>st</sup> day of October, 1997, the following policy shall apply to all field entrances and driveways serving as access to a secondary road.

**New Construction:** The County shall, when reconstructing a road, provide access as necessary for property owners to have easy access to his fields and buildings. Field entrances will normally be limited to one per 40 acre tract unless terrain and usage makes more or fewer drives necessary. House, barn, and lot drives will be reconstructed as they exist, with an effort made to eliminate unnecessary drives and to relocate dangerous drives.

**Existing Roads:**

1. No new access shall be constructed without the approval of the County Engineer or his Authorized Representative with respect to pipe size, pipe length, drainage and sight distance. Minimum pipe size shall be 15" diameter. Riveted Corrugated Metal Pipe with 6:1 safety slope aprons will be required on all paved roads. Double Wall Polyvinyl Pipe will be allowed on granular surfaced roads, but the property owner will be responsible for pipe replacement due to fire damage. Length shall be such that the drive top will be 24 feet minimum for all entrances. Minimum slopes will be 3:1 on granular surface roads and 6:1 on hard surface roads. The sight distance shall be in compliance with current standards for the class of road, type of surface and traffic volume. Minimum sight distance for local roads is 500 feet and 750 feet for Farm to Market roads with low volume.
2. No new access shall be constructed, or existing access widened until the property owner has first filed an application for access on forms provided by the County, the \$50.00 application fee, the access has been approved by the county as stated above, the property owner has furnished the necessary approved pipe, and the property owner will pay the cost of surfacing said drive if applicable. Pipe furnished by owner must be approved by the Jasper County Engineer or his representative.
3. No structure such as a pit silo, drive-in basement garage, or similar construction shall be hereafter constructed in such a manner that it is built into the backslope. Such structures or any structure with the door on the side shall be back from the right of way enough that run around and loading areas are provided outside the road right of way. The county shall cause access to be removed if any new or existing access is built, modified or used for such structure or uses.
4. Present entrances may be relocated, within a reasonable distance, or dry fills will be made, after approval of application, and fill dirt furnished by property owner. Resurfacing costs if any of a drive so moved shall be paid by the property owner. Present entrances maybe extended after approval of application and pipe extension along with a band and fill dirt to be furnished by property owner. County will do pipe extensions if they are in the area working, but only after the property owner has paid for the permit, purchased the pipe extension and band, and paid the county a per foot charge to place and cover the pipe.
5. This resolution shall in no way prevent the property owner from locating and construction an access to a secondary road, except, the property owner shall file an application for said access, and the access shall be constructed as directed by the County Engineer to provide adequate drainage and sight distance. The County shall have the right to remove any access that does not provide adequate drainage and sight distance.
6. On all secondary roads, Jasper County will maintain entrance surfacing only where it is a matter of public safety. Surfacing for such situations will not extend beyond County right of way.

\*Original resolution on file in the Jasper County Auditors Office.