

Jasper County, Iowa Board of Supervisors

PO Box 944, Newton, IA Phone: 641-792-7016 Fax: 641-792-1053

Denny Carpenter

Doug Cupples

Brandon Talsma

February 8, 2022

9:30 a.m.

www.jasperia.org

Live Stream: <https://jasper.zoom.us/j/97712718501>

Meeting ID: 977 1271 8501

Dial In: +1-312-626-6799

- Anyone that has an item on the agenda must appear in person for the Board to consider it. -

Pledge of Allegiance



- Item 1** **Community Development – Kevin Luetters**
 - a) Employment Agreement with Caldwell, Brierly & Chalupa, PLLC Attorneys at Law

- Item 2** **Assessor – Stacey Von Dielingen**
 - a) Hiring Full Time Assessor Clerk – Samantha Stewart

- Item 3** **ARPA Committee**

- Item 4** **Approval of Recorder’s Monthly Report for January 2022**

- Item 5** **Approval of Board of Supervisors Minutes for 02/01/22**

- Item 6** **Board Appointments**

PUBLIC INPUT & COMMENTS

EMPLOYMENT AGREEMENT

JASPER COUNTY

And

**CALDWELL, BRIERLY & CHALUPA, PLLC
ATTORNEYS AT LAW**

THIS AGREEMENT is for the retention of legal services for JASPER COUNTY, IOWA in abandoned buildings matters, to be performed by CALDWELL, BRIERLY & CHALUPA, PLLC, ATTORNEYS AT LAW.

THIS AGREEMENT is for the period beginning March 4, 2022, to March 3, 2023.

Any legal services rendered by CALDWELL, BRIERLY & CHALUPA, PLLC to JASPER COUNTY, IOWA will be billed at an hourly rate. The rate is herein specified for services provided by Gilbert R. Caldwell III is \$250.00 (Two-Hundred Fifty) per hour for out-of-court services, \$300.00 (Three-Hundred) per hour for in-court services and \$170.00 (One-Hundred Seventy) per hour for legal assistant services. Costs advanced on behalf of Jasper County will be itemized in the monthly statements.

Dated this _____ day of _____, 2022.

CALDWELL, BRIERY & CHALUPA, PLLC

JASPER COUNTY, IOWA

By: 

Gilbert R. Caldwell III

By: _____

By: _____

CALDWELL, BRIERLY & CHALUPA, PLLC
ATTORNEYS AND COUNSELORS AT LAW

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* * *

211 FIRST AVENUE WEST
P.O. BOX 726
NEWTON, IOWA 50208

Telephone: 641-792-4160
Fax: 641-792-2410
www.lawyeriniowa.com

Dennis F. Chalupa (1944 – 2013)

January 26, 2022

Kevin Luetters
Community Development Director
Jasper County Community Development
116 W. 4th St. S.
Newton, IA 50208

Re: Employment Agreement

Dear Mr. Luetters:

Enclosed is a renewal of the Employment Agreement between Jasper County and our firm. The agreement is for the period March 4, 2022 to March 3, 2023. Please review and upon acceptance, please sign and return the original to us in the enclosed self-addressed stamped envelope.

We are pleased to be able to continue to offer our services to Jasper County. If you have any questions, please call. Thank you.

Very truly yours,

CALDWELL, BRIERLY & CHALUPA, PLLC

By: 

Gilbert R. Caldwell, III

Resolution 22-

WHEREAS, a position vacancy has been approved for the following appointment by the Board of Supervisors.

NOW, THEREFORE BE IT RESOLVED that the Board of Supervisors approves and certifies the following appointment to the Auditor for payroll implementation:

<u>DEPARTMENT</u>	<u>POSITION</u>	<u>EMPLOYEE</u>	<u>PAY RATE</u>	<u>RANGE/STEP</u>	<u>EFFECTIVE DATE</u>
Assessor's Office	Assessor Clerk	Samantha Stewart	\$17.25	Standard Rate	2/14/2022

Resolution adopted this 8th day of February, 2022.

Brandon Talsma, Chairman

Attest:

Dennis Parrott, Auditor

RECORDED IN BOARD OF SUPERVISORS MINUTES
BOOK 21 2/8/2022 PAGE

RECORDER'S MONTHLY REPORT
STATE OF IOWA, COUNTY OF JASPER

TO THE BOARD OF SUPERVISORS OF JASPER COUNTY:

I, Denise Allan, Recorder of the above named county and state do hereby certify that this is a true and correct statement of the fees collected by me in my office for the period of Jan 1, 2022 through Jan 31, 2022, and the same have been paid to the county Treasurer.


Denise Allan, Jasper County Recorder

Date: February 3, 2022

Dennis Parrott, Jasper County Auditor

Recording Fees	0001-1-07-8110-400000	<u>\$7,070.00</u>	
	(+) E-File Recording Fees	<u>\$6,025.00</u>	<u>\$13,095.00</u>
Copies	0001-1-07-8110-400000		<u>\$510.00</u>
Mailing Fees	0001-1-07-8110-425000		<u>\$121.00</u>
Auditor's Trans	0001-1-07-9010-410000	<u>\$490.00</u>	
	(+) E-File Auditor Trans Fees	<u>\$355.00</u>	<u>\$845.00</u>
Co Trans Tax	0001-1-07-8110-404000	<u>\$2,132.08</u>	
	(+) E-File Trans Tax Fees	<u>\$1,730.48</u>	<u>\$3,862.56</u>
Over Payments	0001-4-07-0054-822000		<u>\$71.89</u>
ELSI Co Fees	0001-1-07-8110-403000		<u>\$477.50</u>
Co Boat Title	0001-1-22-6110-412000		<u>\$15.00</u>
Co Boat Lien	0001-1-07-8110-418000		<u>\$5.00</u>
Snow Title/Lien	0001-1-07-8110-401100		<u>\$60.00</u>
ATV/ORV Title/Lien	0001-1-07-8110-401200		<u>\$250.00</u>
Vital Cert Co	0001-1-07-8110-413000		<u>\$924.00</u>
Co ATV/UTV Permit	0001-1-07-8110-401300		<u>\$620.00</u>
Co Marriages	0001-1-07-8110-417000		<u>\$36.00</u>
Int Bank Acct	0001-4-07-0054-600000		<u>\$1.99</u>
Record Mgmt	0024-1-07-8110-414000	<u>\$309.00</u>	
	(+) E-File Record Mgmt Fees	<u>\$284.00</u>	<u>\$593.00</u>
E-Fees	5300-1-77-0500-416000	<u>\$309.00</u>	
	(+) E-File E-Fees	<u>\$284.00</u>	<u>\$593.00</u>
Misc Revenue Fees	0001-1-07-8110-849000		<u>\$11.00</u>
Total County Fee Collected for <u>January 2022</u>			<u>\$22,091.94</u>

Account Balance Report
From 1/1/2022 Through 1/31/2022

Account Number	Account Description	Revenue Totals				Charge Payment Totals			Drawer (1) + (2) + (3)
		Cash/Check (1)	Charge	Other Pay (2)	Sub Total	Cash/Check	Other Pay	Sub Total (3)	
01-01-01	Recording 0001-1-8110-4000-C	\$6,970.00	\$45.00	\$55.00	\$7,070.00	\$0.00	\$0.00	\$0.00	\$7,025.00
01-01-02	Recd Mgmt0024-1-8110-4140-	\$302.00	\$2.00	\$5.00	\$309.00	\$0.00	\$0.00	\$0.00	\$307.00
01-01-03	E-Fee 5300-1-0500-4160-77	\$302.00	\$2.00	\$5.00	\$309.00	\$0.00	\$0.00	\$0.00	\$307.00
01-02-00	Auditors 0001-1-9010-4100-07	\$480.00	\$0.00	\$10.00	\$490.00	\$0.00	\$0.00	\$0.00	\$490.00
01-03-01	Co Tran Tax0001-1-8110-4040	\$2,132.08	\$0.00	\$0.00	\$2,132.08	\$0.00	\$0.00	\$0.00	\$2,132.08
01-03-02	State Tran Tax	\$10,227.92	\$0.00	\$0.00	\$10,227.92	\$0.00	\$0.00	\$0.00	\$10,227.92
01-05-02	Copies 0001-1-8110-4000-07	\$510.00	\$0.00	\$0.00	\$510.00	\$0.00	\$0.00	\$0.00	\$510.00
***** Account Group 01 Total *****		\$20,924.00	\$49.00	\$75.00	\$21,048.00	\$0.00	\$0.00	\$0.00	\$20,999.00
02-04-01	Marr Co 0001-1-8110-4170-07	\$12.00	\$0.00	\$24.00	\$36.00	\$0.00	\$0.00	\$0.00	\$36.00
02-04-02	Marriage License - State	\$93.00	\$0.00	\$186.00	\$279.00	\$0.00	\$0.00	\$0.00	\$279.00
02-04-03	3 Day Waiver	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02-04-04	Vitalcertco0001-1-8110-4130-C	\$644.00	\$0.00	\$280.00	\$924.00	\$0.00	\$0.00	\$0.00	\$924.00
02-04-05	Vital Cert State	\$1,771.00	\$0.00	\$770.00	\$2,541.00	\$0.00	\$0.00	\$0.00	\$2,541.00
02-04-06	Vital PI Copy01-1-8110-4080-C	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
***** Account Group 02 Total *****		\$2,520.00	\$0.00	\$1,260.00	\$3,780.00	\$0.00	\$0.00	\$0.00	\$3,780.00
03-01-01	Passprt Co 0001-1-8110-4150-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
03-01-02	Passport - Federal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
03-03-01	Expedite Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
***** Account Group 03 Total *****		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05-01-00	Hunting & Fishing/Elsi	\$797.00	\$0.00	\$215.00	\$1,012.00	\$0.00	\$0.00	\$0.00	\$1,012.00
05-01-01	H&Fwf/Elsi 0001-1-8110-4030-	\$293.50	\$0.00	\$184.00	\$477.50	\$0.00	\$0.00	\$0.00	\$477.50
05-01-04	Boat Registration Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05-01-05	Snow & Atv Registration Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05-01-06	Boat Title Fee	\$10.00	\$0.00	\$5.00	\$15.00	\$0.00	\$0.00	\$0.00	\$15.00
05-01-07	Boat Lien Fee	\$5.00	\$0.00	\$0.00	\$5.00	\$0.00	\$0.00	\$0.00	\$5.00
05-01-08	Snow Title Fee	\$40.00	\$0.00	\$15.00	\$55.00	\$0.00	\$0.00	\$0.00	\$55.00
05-01-09	Snow Lien Fee	\$5.00	\$0.00	\$0.00	\$5.00	\$0.00	\$0.00	\$0.00	\$5.00
05-01-10	Atv Title Fee	\$185.00	\$0.00	\$20.00	\$205.00	\$0.00	\$0.00	\$0.00	\$205.00
05-01-11	Atv Lien Fee	\$45.00	\$0.00	\$0.00	\$45.00	\$0.00	\$0.00	\$0.00	\$45.00
05-01-12	Rsu Perm/Elsi	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Account Balance Report
 From 1/1/2022 Through 1/31/2022

Account Number	Account Description	Revenue Totals				Charge Payment Totals			Drawer (1) + (2) + (3)
		Cash/Check (1)	Charge	Other Pay (2)	Sub Total	Cash/Check	Other Pay	Sub Total (3)	
05-01-13	Nrohvu Perm/Elsi	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05-01-14	Nrsu Perm/Elsi	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05-02-01	Boat,Write 0001-1-8110-4020-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05-02-03	Sno/Atv Wf 0001-1-8110-4010	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05-02-04	Atv/Orv T&L Co 00011811040	\$230.00	\$0.00	\$20.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00
05-02-05	Snow T&L Co 001-1-8110-401	\$45.00	\$0.00	\$15.00	\$60.00	\$0.00	\$0.00	\$0.00	\$60.00
05-02-06	Bt Title Co 001-1-6110-4120-2	\$10.00	\$0.00	\$5.00	\$15.00	\$0.00	\$0.00	\$0.00	\$15.00
05-02-07	Bt Lien Co 0001-1-8110-4180-	\$5.00	\$0.00	\$0.00	\$5.00	\$0.00	\$0.00	\$0.00	\$5.00
05-03-01	Use Tax	\$942.00	\$0.00	\$0.00	\$942.00	\$0.00	\$0.00	\$0.00	\$942.00
05-03-02	Ia Sales Tax	\$2,649.00	\$0.00	\$393.00	\$3,042.00	\$0.00	\$0.00	\$0.00	\$3,042.00
05-03-03	Local Option Tax	\$441.50	\$0.00	\$65.50	\$507.00	\$0.00	\$0.00	\$0.00	\$507.00
05-03-04	School Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05-03-05	Overpaymt 0001-4-0054-8220-	\$65.80	\$0.00	\$6.09	\$71.89	\$0.00	\$0.00	\$0.00	\$71.89
05-03-06	Rvwrs	\$5,701.95	\$0.00	\$4,329.45	\$10,031.40	\$0.00	\$0.00	\$0.00	\$10,031.40
05-03-07	Mail Fee 0001-1-07-8110-4250	\$52.00	\$0.00	\$69.00	\$121.00	\$0.00	\$0.00	\$0.00	\$121.00
***** Account Group 05 Total *****		\$11,522.75	\$0.00	\$5,342.04	\$16,864.79	\$0.00	\$0.00	\$0.00	\$16,864.79
06-01-01	Balance Brought Forward	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
06-01-02	Payment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
***** Account Group 06 Total *****		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
07-01-01	Ucc Search 0001-1-8110-4000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
07-01-02	Ucc1/Term 0001-1-8110-4000-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
07-02-01	Fedtxsearch0001-1-8110-4000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
07-03-01	Interest On Bank Account	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
***** Account Group 07 Total *****		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
08-01-01	Cris-Standard Fee	\$0.00	\$0.00	\$6,025.00	\$6,025.00	\$0.00	\$0.00	\$0.00	\$6,025.00
08-01-02	Cris-Document Management I	\$0.00	\$0.00	\$284.00	\$284.00	\$0.00	\$0.00	\$0.00	\$284.00
08-01-03	Cris-Erecording Fee	\$0.00	\$0.00	\$284.00	\$284.00	\$0.00	\$0.00	\$0.00	\$284.00
08-01-04	Cris-Additional Tran Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
08-01-05	Cris-Transfer Fee	\$0.00	\$0.00	\$355.00	\$355.00	\$0.00	\$0.00	\$0.00	\$355.00
08-01-06	Cris-Transfer Tax	\$0.00	\$0.00	\$10,032.00	\$10,032.00	\$0.00	\$0.00	\$0.00	\$10,032.00

Account Balance Report
From 1/1/2022 Through 1/31/2022

Account Number	Account Description	Revenue Totals				Charge Payment Totals			Drawer (1) + (2) + (3)
		Cash/Check (1)	Charge	Other Pay (2)	Sub Total	Cash/Check	Other Pay	Sub Total (3)	
	***** Account Group 08 Total *****	\$0.00	\$0.00	\$16,980.00	\$16,980.00	\$0.00	\$0.00	\$0.00	\$16,980.00
<u>11-66-10</u>	Writing Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	***** Account Group 11 Total *****	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>12-01-01</u>	County Permits	\$420.00	\$0.00	\$200.00	\$620.00	\$0.00	\$0.00	\$0.00	\$620.00
	***** Account Group 12 Total *****	\$420.00	\$0.00	\$200.00	\$620.00	\$0.00	\$0.00	\$0.00	\$620.00
<u>55-55-55</u>	Federal Duck Stamp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	***** Account Group 55 Total *****	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Final Totals :	\$35,386.75	\$49.00	\$23,857.04	\$59,292.79	\$0.00	\$0.00	\$0.00	\$59,243.79

Account Balance Report
From 1/1/2022 Through 1/31/2022

Revenue Totals

Charge Payment Totals

Account Number	Account Description	Cash/Check (1)	Charge	Other Pay (2)	Sub Total	Cash/Check	Other Pay	Sub Total (3)	Drawer (1) + (2) + (3)
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Counts/Totals From 1/1/2022 Through 1/31/2022

Cash Total :	\$4,209.90 +
Check Total :	\$31,650.70 +
Other Pay Total:	\$23,857.04 +
Change Total :	\$473.85 -
<hr/>	
Subtotal :	\$59,243.79
Charge Total :	\$49.00 +
<hr/>	
Grand Total :	\$59,292.79

Number of Cash Payments :	98
Number of Check Payments :	413
Number of Change Payments :	42
Number of Charge Payments :	2
Number of Other Payments :	449
<hr/>	
Number of Receipts :	876
Number of Voids :	4

Charge Information

Balance Forward Information	
Number of Payments on Account :	0
Total Paid on Account :	\$0.00

Other Payment Breakdown

Other Payment Method	Total Count	Total Paid
CREDIT CARD	147	\$6,870.04
DIRECT DEPOSIT	300	\$16,987.00
Total :	447	\$23,857.04

Iowa Department of
REVENUE

County Recorder's Monthly Report

Iowa Code section 428A.8 and Iowa Administrative Code rule 701—79.1(2)

Iowa Code sections 321G.4(2)(b); 321I.4(2)(b); 462A.55; and 462A.78(5)

Month: January 2022

FEIN: 42-6005041

County number: 50

County name: Jasper

REAL ESTATE TRANSFER TAX COLLECTED THIS MONTH

Number of taxable transfers 71

Amount of real estate tax collected \$ 22,392.00

County portion of real estate tax collected (.1725) \$ 3,862.56

(A) Total State portion of real estate tax collected (.8275) \$ 18,529.44

SALES/USE TAX COLLECTED THIS MONTH (BOAT, SNOWMOBILE, ATV)

Amount of use tax collected (6%) \$ 942.00

Amount of sales tax collected (6%) \$ 3,042.00

Local option tax collected by county (1%)

County name	Local option amount
<u>(See Attached)</u>	\$ <u> </u>
<u> </u>	\$ <u> </u>
<u> </u>	\$ <u> </u>
<u> </u>	\$ <u> </u>

Amount of local option tax collected (1%) \$ 507.00

(B) Total sales, use and local option tax \$ 4,491.00

SURCHARGES COLLECTED THIS MONTH

Boat titles 3 X \$5.00 = \$ 15.00

Boat liens 1 X \$5.00 = \$ 5.00

(C) Total surcharges \$ 20.00

TOTAL AMOUNT DUE (SUM OF A, B, C) \$ 23,040.44

This completed report, along with payment, is due by the 10th day of the month following the month in which the tax is collected. When you pay by check, you authorize the Department of Revenue to convert your check to a one-time electronic banking transaction.

Mail to: ATTN: Local Government Services
Iowa Department of Revenue
PO Box 10413
Des Moines, IA 50306-0413

I, the undersigned, declare under penalties of perjury or false certificate, that I have examined this report, and, to the best of my knowledge and belief, it is true, correct, and complete.

Authorized signature: Tiffany Hodge

Printed name: Tiffany Hodge Date: 2/3/2022

Total Revenue Collect for State of Iowa for the month of January, 2022.

Tuesday, February 1, 2022, the Jasper County Board of Supervisors met in regular session at 9:30 a.m. with Supervisors Carpenter, Talsma, and Cupples present and accounted for; Chairman Talsma presiding.

Community Development Director, Kevin Luetters, presented quotes for a new copier and they are as follows:

Marco Technologies	\$3,691.32
Premier	\$5,499.00
Forbes	\$7,712.00

Motion by Cupples and seconded by Carpenter approving the purchase of the copier from Marco Technologies in the amount of \$3,691.32

YEA: CARPENTER, CUPPLES, TALSMA

Motion by Cupples and seconded by Carpenter denying the use of Jasper County's ARPA funds for the Des Moines International Airport project.

YEA: CUPPLES, CARPENTER, TALSMA

Carol Kramer spoke to reasons she is seeking reappointment to the Jasper County Conservation Board. Keri VanZante spoke in favor of reappointing Carol to the Board.

Engineer, Mike Frietsch, requested a letter of support for a Secondary Road Grant Application. The grant would pave roads into Neil Smith Refuge and replace bridge inside the refuge.

Motion by Carpenter and seconded by Cupples approving the letter of support for the Secondary Road Grant Application for Neil Smith Refuge.

YEA: CARPENTER, CUPPLES, TALSMA

Motion by Cupples and seconded by Carpenter appointing Brandon Talsma as Board of Supervisors Representative to the ARPA Committee.

YEA: CARPENTER, CUPPLES

ABSTAIN: TALSMA

Motion by Carpenter and seconded by Cupples to approve claims paid through 2/1/22.

YEA: CUPPLES, TALSMA, CARPENTER

Motion by Cupples and seconded by Carpenter to approve Board of Supervisors minutes for 1/25/22.

YEA: TALSMA, CARPENTER, CUPPLES

Motion by Cupples and seconded by Carpenter to appoint Dave Talsma and Jeremy Flores as Owner/OperAg and Thomas Mott as Owner/City to the Compensation Commission.

YEA: CARPENTER, CUPPLES, TALSMA

Motion by Cupples and seconded by Carpenter to reappoint Carol Kramer to the Conservation Board, term to expire 12/31/26.

YEA: CUPPLES, CARPENTER

NAY: TALSMA

Motion by Carpenter and seconded by Cupples to adjourn the Tuesday, February 1, 2022, meeting of the Jasper County Board of Supervisors.

YEA: CARPENTER, TALSMA, CUPPLES

Dennis K. Parrott, Auditor

Brandon Talsma, Chairman