

_____ COUNTY, _____ TOWNSHIP

SUMMARY STATEMENT OF RECEIPTS AND DISBURSEMENTS

Fiscal Year July 1, _____ thru June 30, _____

Code of Iowa 359.23 Receipts and Expenditures - Annual Statement Each township clerk shall prepare, on or before September 30 of each year, a statement in writing, showing all receipts of money and disbursements in the clerk's office for each separate tax levy authorized by law for the preceding fiscal year, showing the current public debt of the township, and showing the balance as of June 30 of all separate reserve accounts held by the township, which shall be certified as correct by the trustees of the township. The statement shall be in a form prescribed by the county finance committee in consultation with the department of management. Each township clerk shall send a copy of this written statement to the county auditor no later than seven days after the statement is certified by the trustees. The county auditor shall post the statement or a summary of the statement in a prominent place in the building where the auditor's office is located. The county treasurer shall withhold disbursement of township taxes until the statement is filed with the county auditor. The county auditor shall notify the county treasurer if taxes are to be withheld.

SUMMARY		TOWNSHIP FUNDS				TOTAL
1						
2	BEGINNING FUND BALANCE JULY 1, _____ add (+)					
3	TOTAL REVENUE less (-)					
4	TOTAL DISBURSEMENTS equals (=)					
5	ENDING FUND BALANCE JUNE 30, _____					
6	PUBLIC DEBT BALANCES AT YEAR END					
7	RESERVE FUND BALANCES AT YEAR END					

CERTIFICATION

To the County Auditor of the above-named County: We hereby certify that the above statements are correct as appears in the records of the township clerk.

Township Clerk

Date

Township Trustees

COUNTY, _____

TOWNSHIP CLERK'S STATEMENT OF RECEIPTS AND DISBURSEMENTS

Fiscal Year July 1, _____ thru June 30, _____

STATEMENT OF RECEIPTS		TOWNSHIP FUNDS					TOTAL																																		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40		
		+ Cash on hand																																							
		+ Checking																																							
		+ Savings																																							
		+ Other																																							
		= Total																																							
8	DATE	RECEIPTS DURING FISCAL YEAR																																							
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COUNTY, _____

TOWNSHIP CLERK'S STATEMENT OF RECEIPTS AND DISBURSEMENTS

Fiscal Year July 1, _____ thru June 30, _____

STATEMENT OF RECEIPTS (continued) 1 of _____		TOWNSHIP FUNDS						TOTAL
1	2	3	4	5	6	7	8	
DATE	RECEIPTS DURING FISCAL YEAR							
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40	TOTAL THIS PAGE							

COUNTY, _____

TOWNSHIP CLERK'S STATEMENT OF RECEIPTS AND DISBURSEMENTS

Fiscal Year July 1, _____ thru June 30, _____

STATEMENT OF DISBURSEMENTS		TOWNSHIP FUNDS				TOTAL	
1	2	3	4	5	6	7	
DATE	DISBURSEMENTS DURING FISCAL YEAR						
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31							
32	TOTAL DISBURSEMENTS FROM THIS PAGE						
33	TOTAL DISBURSEMENTS FROM ATTACHED PAGES						
34	TOTAL DISBURSEMENTS FOR YEAR						
35							
36	+ Cash on hand						
37	+ Checking						
38	+ Savings						
39	+ Other						
40	= Total						
TOTAL TO BE ACCOUNTED FOR							
Total Disbursements+Ending Balance (must=Page R1 line 40)							

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Iowa Department of Management
TOWNSHIP CLERK'S STATEMENT OF RECEIPTS AND DISBURSEMENTS
Fiscal Year July 1, _____ thru June 30, _____

STATEMENT OF DISBURSEMENTS (continued) 1 of _____		TOWNSHIP FUNDS				TOTAL
1	2	3	4	5	6	7
DATE	DISBURSEMENTS DURING FISCAL YEAR					
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40	TOTAL THIS PAGE					